The Oliver Press Inc.
Printable Automation Order Form (please complete and send with order)
5707 West 36th Street
Minneapolis, MN 55416
952-926-8981 / 952-926-8965 (Fax)
orders@oliverpress.com

___ MARC Records ($13.00 plus .26 per title)   ___AR Information Label ($.15 per title)   ___AR Spine Labels ($.10 per title)

___Label Protectors ($.05 per title)   ___ Barcodes ($.10 per title)   ___ Spine Labels ($.10 per title)

Note: Automation may not be available on all titles. Cover protectors are not available. Can attach sample bar codes/notes

Automation Profile (Complete all sections):

Software System & Version ____

Computer Type: ___ IBM or compatible   ___ Macintosh

____ CD Rom or ____Web Download (email address)____

Format: ___ USMARC (852 Holdings)   ___ '87 Microlif   ___ USMARC (949 Holdings)
(Attach specifications if ordering 949)

Barcode Information (Required for Barcodes only)

Library Name for Barcode Labels
|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Barcode Symbology:

___ Code 3 of 9
___ Code 3 of 9 w/ mod 10 check digit
___ Code 3 of 9 w/ mod 43 check digit
___ Codabar no check digit
___ Codabar Mod 10 check digit
___ Interleaved 2 of 5 – Follett Classic
___ Interleaved 2 of 5 – No Check Digit

Starting Barcode number ____

Classification Options – (If no option is selected, standard option will be used)

	Cataloging Classification Option	Number of Main Entry Letters
		All main entry letters: ___Upper/lower Standard __all CAPS
Nonfiction	___ Dewey Standard ___ Abridged Dewey up to ___ digits past decimal	___ 3 Letters Standard ___ 2 Letters ___ 1 Letter ___ No Letter
Individual Biography	___ 921 ___ 92 ___ BIO ___ Dewey Classification ___ Leave Classification Blank ___ Bio ___ B Standard	___ 3 Letters Standard ___ 2 Letters ___ 1 Letter ___ No Letters ___ Other (4-7) ____
Collective Biography	___ 920 Standard ___ 92 ___ BIO ___ CB ___ Dewey Classification ___ Leave Classification Blank ___ BC ___ Bio ___ B	___ 3 Letters Standard ___ 2 Letters ___ 1 Letter ___ No Letter ___ Other (4-7) ____
Fiction	___F Standard ___Fic ___FIC ___None ___Other	___3 Letters of main entry Standard ___2 Letters ___1 Letter ___None ___Author's Last Name